NEAG ASSESSMENT COMMITTEE

October 29 Agenda  Gentry Room 144

11:00-11:30  Lunch
11:30-11:38  Introductions

Overview of 2008-2009

[Our history, this year's objectives, the connection between our objectives and our meeting agenda, reformulate the assessment committee for TNE, status of Spotlight on Assessment initiative]

In the spring of 2007, we were reconfigured after a 2-3 year hiatus. We now have 2-3 faculty and students from each department along with teacher education. We were very successful in:

- Developing and administering an alumni survey,
- Assisting with the content validity of a diversity survey developed by a student,
- Starting an outline for the Neag Assessment Plan, and
- Ensuring that each department’s programs has a mission, goals, objectives, and measures tied to the objectives for NEASC.

In 2007-2008, we met in-person for two committee meetings along with feedback by e-mail. All of our objectives were accomplished! This included:

- Providing feedback on the draft of the alumni survey report,
- Developing and administering employer surveys,
- Writing our Neag School of Education Assessment Plan, and
- Ensuring that each department’s NEASC assessment plans are tied to objectives for 2007-08.

Now, with the heavy duty stuff (i.e., the assessment plan) done, this year we will strive to do the following:

- Provide final edits and communicate with faculty on our Neag School of Education Assessment Plan,
- Provide feedback on the employer survey report,
- Discuss and determine plans for our next alumni (and employer) surveys,
- Provide feedback to the Neag Department/Assessment Review report, and
- Ensure that each department has developed NEASC Assessment Plans in the fall and report findings in the spring.
11:38-11:45  Neag School of Education Assessment Plan and PowerPoint

  Neag School of Education Assessment Committee Self Assessment

  Employer Survey Results Report

  TNE Alumni Survey Results Report

11:45-11:55  Determination of when to conduct the next alumni survey across all 5-departments (When? What mechanism? What items?)

  Determination of when to do the employee survey for new programs

  • School Psychology – Ph.D. program (APA accreditation)
  • Others?

11:55-12:10  Update on recommendations carried over from spring

  • New faculty information
  • Preliminary Assessment/Evaluation Questions tied to Program Reports and Three year School/Department Reports

12:10-1:00  Faculty and Staff Climate Survey Report – Preliminary Quantitative/Qualitative Findings (Group work and reporting back to committee)

1:00-1:20  Sharing of NEASC assessment plans

  One example distributed, one special thing done well, one area to improve

  This Year’s Focus: More Buy-in and Only One Assessment tied to Grades -  Mary Y

  Physical Therapy - Craig

  Educational Leadership – Shauna or Michelle

  Education Psychology - Jean

  Curriculum & Instruction- David

  Kinesology – Laura

1:20-1:30  Plans for the remainder of year
NEAG ASSESSMENT COMMITTEE

October 29, 2008 Minutes - Gentry Room 144

After a light lunch, the October 29th meeting began promptly at 11:30.

Committee members introduced themselves. Mary Y gave an overview of the committee’s recent history and direction for the coming year. Briefly, the members learned that returning from a three year hiatus in the Spring of 2007, the committee was developed and administered an alumni survey. During the 2007-2008 academic year, the committee provided feedback on the draft of the alumni survey report, developed and administered employer surveys, drafted the Neag Assessment Plan, and worked to ensure that each department’s objectives were developed in assessment plans tied to NEASC.

Then, Mary discussed the work to be done this year. The goals for the committee this year are to provide final edits on the Neag Assessment Plan and communicate the plan to faculty, provide feedback on the employer survey report, discuss and determine plans for our next alumni and employer surveys, provide feedback on the Neag Department/Assessment Review report, and ensure that each department develops NEASC assessment plans in the fall and reports their findings in the spring.

Shared with the committee was the Neag Assessment Plan PowerPoint, the Neag School of Education Assessment Committee Self Assessment, the draft of the Employer Survey Results, and the draft of the TNE Alumni Survey Results. Minor modification was made.

This was followed by further discussion of when to conduct the next alumni and employer surveys. The membership determined that these surveys would be administrated every four years. In other words, the alumni survey would be administered in the fall of 2010, and the employer survey after.

Mary then provided a brief update on recommendations carried over from the spring, including information on new faculty members and preliminary assessment questions for program and department reports.

The bulk of the afternoon’s work involved examining the findings from the draft of the Faculty and Staff Climate Survey Report. Committee members broke into several groups to read parts of the report, and reconvened after about 45 minutes to give the group feedback and suggestions.

The meeting concluded with sharing of NEASC assessment plans; Mary, Craig, Shauna, Jean, David, and Laura gave examples of the plans from their respective departments. After briefly discussing the schedule for upcoming meetings, the meeting was adjourned at 1:31.